

# **WASTE MANAGEMENT PROGRAM REDESIGN MTG –Agenda –September 30, 2004**

Location: In Person: SCR Hdqtrs, Gathering Waters Room

Present:

Note taker: Cynthia Moore OR ?????

Time	Presenter	Topic		Decision	Followup
9:00 am	Sue B	Agenda Repair, Check-in			
9:15	ALL	Review of the <a href="#">Business Practices</a> (Functions): Final Draft (consolidate various drafts)			
9:45	ALL	Discussion on Needs and Recommendations: <ul style="list-style-type: none"> <li>Do the recommendations match with a specific Need?</li> <li>Do the recommendations meet all of the needs – gap analysis?</li> <li>Are there other recommendations that should be included?</li> <li>What management systems do we recommend be in place to address these needs/recommendations?</li> <li>Setting targets &amp; measures for the recommendations (what needs to be done, what improvement is to be made, when)</li> </ul>			
12:15	LUNCH	Bring Your Own			
1:00 pm	ALL	Waste Program Data Review <ul style="list-style-type: none"> <li>Review data shared with the AWMT in the end-of-year report</li> <li>How does this data help inform our recommendations on management systems and recommendations?</li> <li>What additional data should we be collecting now?</li> </ul>			

1:45	ALL	“Things to consider doing now”: Status of these “pilots” Assignments for follow-up			
2:15	ALL	Next Steps & Assignments Further input sessions? AWMT Meeting? WaMT meeting?			
2:30		Adjourn			

## **CURRENT PROGRAM BUSINESS PRACTICES. WHAT DOES THE WASTE PROGRAM DO? WHAT ARE ITS ACTIVITIES?**

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<b>Field</b>	<b>Information/Education</b>	<b>Licensing/Tracking</b>	<b>Administrative</b>
<ul style="list-style-type: none"> <li>◆ Review plans for waste facilities.</li> <li>◆ Inspect waste facilities and businesses.</li> <li>◆ Respond to complaints.</li> <li>◆ Primary and secondary enforcement: discover, investigate, gather data for enforcement.</li> <li>◆ Secondary response to spills and other disasters.</li> <li>◆ Monitor environmental impact of sites and follow-up as needed.</li> <li>◆ Approve and monitor effective recycling programs.</li> <li>◆ Audit counties for non-metallic mining.</li> <li>◆ Protect human health and the environment.</li> <li>◆ Satisfy grant requirements.</li> <li>◆ Regulate metallic mining.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Provide technical assistance.</li> <li>▪ Educate and provide outreach on waste issues (SW, HW, RCY, MIN)</li> <li>▪ Provide training internally and externally.</li> <li>▪ Represent DNR at public meetings.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Track all complaints.</li> <li>❖ Track all inspections.</li> <li>❖ License waste facilities.</li> <li>❖ Track generation and shipment of hazardous waste.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop rules, policy, guidance.</li> <li>• Management reporting, e.g. time sheets.</li> <li>• Provide direction to subprograms through teams – policy, guidance, code interpretation.</li> <li>• Office support work – typing, filing, etc.</li> <li>• Provide information and reports – measure performance.</li> <li>• Manage data collected.</li> <li>• Secure funding including grants for communities and the public.</li> <li>• Management the program: budget, personnel, plan for change, etc.</li> <li>• Translate technical advances into policy.</li> </ul>